



## **Girls on the Run of Dane County** *Assistant Coach Job Description*

Serving as an assistant coach is a fun and rewarding way to get involved with Girls on the Run and learn more about our program. You will experience the program first hand, feel a sense of accomplishment that you have made a difference in the lives of the girls, and have tons of fun with your team of coaches and incredible girls! This is a perfect opportunity for women who can't make the twice-weekly time commitment to be a head coach!

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### **Job Summary:**

The Assistant Coach is a volunteer position that assists the Head Coach(s) at a Girls on the Run program site. The position entails approximately 1.5-3 hours per week for 12 weeks. Assistant Coaches can choose to attend both program sessions per week OR commit to only one day a week. We ask each Assistant Coach to determine which schedule works best for them and to maintain that schedule throughout the program for consistency on behalf of the girls. While the Assistant Coach is not responsible for facilitating the Girls on the Run curriculum, they are there to support the Head Coach and program participants in many ways.

This volunteer position may be used as a service learning project/high school community service credit project, internship, or other college/high school credit project upon agreement of the school and the Council Director.

**Core Duties/Responsibilities** include the following (other duties may be assigned):

- Attend program session on selected day(s) on a consistent basis
- Serve as a role model and mentor for program participants
- Assist coaches with setting up/breaking down games and lessons
- Help prepare post-workout snack
- Encourage and cheer for all participants
- Participate in games and workouts with the girls as needed by the coaches
- Attend a community running race with coaches, program participants and other volunteers
- Understand and believe in the mission of Girls on the Run
- Special projects as assigned

### **Qualifications:**

- A strong commitment to girls' positive development
- Excellent verbal communication skills
- Experience working with youth a plus
- Flexible / ability to accommodate to a changing environment

### **How to Apply:**

Please mail or fax completed application (found at [www.girlsontherundaneco.org](http://www.girlsontherundaneco.org)) to:

Sara Pickard, Council Director  
Girls on the Run of Dane County  
P.O. Box 5563  
Madison, WI 53705

Fax: 608.227.0141 Phone: 608.234.1958

Email: [girlsontherundaneco@yahoo.com](mailto:girlsontherundaneco@yahoo.com)